

1967 GIFTS OF WORKS OF ART TO THE CORCORAN GALLERY OF ART

<u>Accession Number</u>	<u>Artist</u>	<u>Title</u>	<u>Valuation</u>	<u>Donor</u>
67.1	Kenneth Callahan	The Waiters (oil on canvas)	\$1,500.00	The Friends of the Corcoran (to be exchanged)
67.4	Robert Henri	Seated Nude (oil)	\$6,000.00	A.M. and Lillian Adler
67.5	Paul Jenkins	Phenomenon Chosen Cycle (oil)	\$5,000.00	David Kluger
67.6	Ralph J. Menconi	The Unanimous Declaration of the Thirteen United States of America (bronze medal)	\$10.00	Clyde C. Trees through subscription to the Society of Medalists
67.8	Jules Dupre	Stormy Landscape (oil)	\$1,375.00	Mrs. Thomas M. Spaulding (to be sold)
67.9	Charles Arthur Fries	Too Late (oil)	\$1,500.00	Mrs. Alice Fries King
67.10	Paul Jenkins	Day of Zagorsk (acrylic)	\$6,000.00	Mr. Paul Jenkins
67.11	Gustave Marx	Landscape with Monastery (oil)	\$165.00	Mrs. Thomas M. Spaulding (to be sold)
67.12	Jules Olitski	Pink Alert- (acrylic)	\$3,700.00	The Friends of the Corcoran
67.13	Oli Sihvonon	Three Plus One (oil)	\$2,000.00	Mr. and Mrs. David Lloyd Kreeger
67.14	Abraham Walkowitz	Head (ink drawing)	\$100.00	ACA Heritage Gallery, Inc.
67.15	Carleton Wiggins	My Native Hills (oil)	\$2,500.00	Anonymous

67.16	Alexander H. Wyant	Late Afternoon (oil)	\$2,800.00	Mrs. Thomas M. Spaulding
67.22	Herring Coe	Beyond the Sky and Beneath the Sea are Known But to God and Fantasy (Bronze medal)	\$10.00	Clyde C. Trees through subscription to the Society of Medalists
67.25	Eliphalet Frazer Andrews	Elizabeth M. Beard (oil)	\$1,500.00	Bequest of Olive Elizabeth Perkins
67.26	Leon Berkowitz	Cathedral No. 3 (oil)	\$1,500.00	Mr. Leon Berkowitz
67.27	Thomas V. Downing	Seven (acrylic)	\$1,800.00	The Carmen and David Lloyd Kreeger Purchase Award
67.28	Dwight D. Eisenhower	Villa St. Pierre in Marnes La-Coquette (oil)	\$2,500.00	Dwight D. Eisenhower
67.30	Bernard Riley	Not by Bread Alone (oil)	\$800.00	Eva Markus through The Friends of the Corcoran
67.31	Andrea Pietro de Zerega	Life Class, Monday Morning (oil)	\$500.00	Andrea Pietro de Zerega
67.32	William Zorach	Reclining Nude (pencil drawing)	\$1,000.00	Collection of the Zorach Children

42,260.00

COMMITTEE ON WORKS OF ART AND THE ART SCHOOL

Meeting of

December 19, 1967

The meeting was called to order by the Chairman, Mr. Finley, those present being Messrs. Hamilton, Glover and Gray. The Secretary and Assistant Secretary were also present.

The Secretary reported that the sum of \$16,517.83 was available for the purchase of works of art. Works on consignment for sale have a valuation of \$23,900.00

After consideration your Committee authorized the purchase of the following four works of art:

- a) Painting, Multiple Shapes by Patrick Henry Bruce from Noah Goldowsky for \$6300.
- b) Painting, Umbrella Mender by Henry Moser from The Old Print Shop for \$436.50 *\$485.00*
- c) Painting, Manitou VI by Ludwig Sander from Sachs Gallery for \$2700.
- d) Drawing, Dancer in Red Skirt #2 by Robert Henri from Kraushaar Gallery for \$630.

Your Committee reported that in accordance with the minutes of the meeting of October 18, the following works have been acquired from the 18th Area Exhibition for the collection:

- a) Painting, Seven by Thomas Downing from David Lloyd Kreeger \$1800.00
- b) Coordinated Drawing in Plexiglass by Arturo Cuetara \$300.00
- c) Embossed Drawing No. 92 by Colin Greenly \$210.00

The following offers of unrestricted gift were accepted:

- 1) Watercolor, Cloverleaf, Route 1, Between Washington and New York Project 4 by James van Dijk from Mr. and Mrs. Otto Madlener.
- 2) Drawing, Angelo Rosasco Ticino by George Biddle from the artist.
- 3) Drawing, Four Figures by George Luks and Bea Evans

from Mark Sandground.

- 4) Painting, Boaz by Doug Ohlson from Donald Droll.
- 5) Painting, Claes Oldenburg's Studio by Lowell Nesbitt from the artist.
- 6) Neon sculpture, Eye in the Box by Victor Millonzi from The Robert and Eleanor Millonzi Foundation.

The painting St. Jerome in Prayer by Bartolome Esteban Murillo offered by Eugene D. Nay was declined since the donor stipulated that the painting be permanently exhibited.

It was left to the Director's discretion to decline or accept, with the understanding of the donor that the work be sold, the Japanese 19th century bronze eagle offered by Gary E. Sunderland.

The Director reported that he had been in touch with Ethel Darlington Garrett who had indicated her intention to leave four handsome pieces of French 18th century to the Gallery under her Will. Mrs. Garrett had indicated her wish that the furniture be placed in the Clark French room. The Gallery's counsel is studying the matter to determine if indeed it would be possible to include the furniture in the French room. The Committee wished to record that even if this were not possible that the furniture could be used elsewhere. The appraised valuation of the four pieces is \$100,000.

The Committee authorized the Chairman of the Committee on Works of Art and the Director to act on any further gifts offered to the Gallery before the end of the calendar year.

The Director was authorized to place the painting St. Andrew by School of El Greco on consignment to the Newhouse Gallery in New York for sale at \$35,000. less a 15% commission.

The following three exhibition were authorized:

- a) Contemporary Dutch Paintings
- b) Hudson Valley American 18th Century Portraits
- c) 31st Biennial of Contemporary American Art

Your Committee approved of the Director's recommendation

that the next Biennial be entirely an invited exhibition to be composed of a small group of one-man exhibitions of the work of some twenty to thirty artists supplemented with a group of single canvases, each representative of the work of one painter. No final decision was made as to the composition of the jury of award which will be acted on at a subsequent meeting of this Committee.

The request of the Fogg Museum to borrow the following works was approved:

Drawings, Café Chantant (Caberet) and Theater Box by Edgar Degas for an exhibition of Degas Monotypes from April 24 - June 14, 1968.

The Director was instructed to make sure that all possible precautions be taken in the transportation of these pastel works to Cambridge.

The exchange of the painting Up to the Fence for Birds and Buildings by Jack Perlmutter was duly authorized.

The possible future exchange of the sculpture Peristyle III by George Rickey for another work by the same artist was also authorized provided that any additional compensation necessary in this connection be defrayed by The Friends of the Corcoran, and of course, that the replacement work be submitted and approved by your Committee.

The Director was authorized to sign and submit an application for a grant of \$10,000 from the National Council on the Arts for the purchase of a painting or paintings by living American artists. It is hoped that if the grant is approved that matching funds may be obtained either from The Friends or from the Women's Committee, and if necessary from some other outside source.

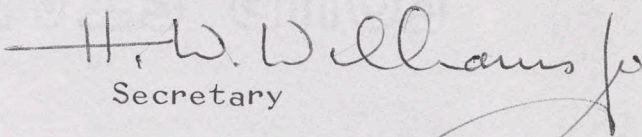
The Chair opened a discussion of the need to develop a special program of events to celebrate the Gallery's centennial which will occur in May 1969 and stressed the need in this connection to secure funds outside the Gallery's normal budget to defray the costs. Mr. Gray asked that the staff prepare for a subsequent meeting a list of recommended activities with estimates of cost. He expressed the belief that it might be possible to secure gifts to defray the expense which would be involved. Of all the ideas discussed, the idea that received the greatest interest was that of holding a symposium or symposia gathering important scholars in the field of American art

to prepare papers which would subsequently be published and bound as a centennial volume.

The Assistant Director initiated a discussion of the desirability of improving the Gallery's image as a museum devoted primarily to American art by concentrating the American painting and sculpture on the second floor and transferring as much as possible of the Clark collection to the main floor. No action was taken, but the subject is to be reviewed and considered at a subsequent meeting.

Their being no further business to come before the Committee, the meeting was adjourned at 12:30 p.m.

Respectfully submitted,


Secretary

January 12, 1968

Director
The Corcoran Gallery of Art
Washington, D.C. 20006

Dear Mr. Williams:

The Curator submits the following report covering the period
October 1st through December 31st, 1967:

PUBLICATIONS

Invitation to Membership, The Corcoran Gallery of Art Membership
Program 1967-1968, accordion fold (3 color), in an edition of 60,000,
at unstated cost included in the fee of \$7,328.28; printed by American
Mail Advertizing.

Scale as Content: Ronald Bladen, Barnett Newman, Tony Smith, 8 pages,
4 black and white illustrations, printed in an edition of 2,000 at the
cost of \$750, by Georgetown Printing. Price: 25¢.

The 18th Area Exhibition, 8 pages, printed in an edition of 2,000 at
the cost of \$305, by Georgetown Printing. Price: 25¢.

Five Paintings Recently Acquired for the Collection of American Art
(The Corcoran Gallery of Art Bulletin, Vol. 16, No. 3, November 1967),
36 pages, 13 black and white illustrations, in an edition of 5,500
at the cost of \$2,686. Printed by H.K. Press. Price: 50¢.

CONSERVATION

The 19th century mahogany cabinet in the Clark Collection (26.733)
is still in the workshop of J.W. Berry & Son, Baltimore. They have
been asked to return the piece to the Gallery, having completed the
restoration necessary to preserve the cabinet.

The Jean Mari de Deban harpsichord in the Clark Collection (26.737)
is still in the workshop of Mr. Scott Odell.

Six frames have been made by Mr. Ross Wheat for drawings in the
American collection. Also, Mr. Wheat has repaired four frames of
paintings in the Clark Collection.

CONSERVATION REPORT SUBMITTED BY MR. RUSSELL J. QUANDT, RESTORER,
FOURTH QUARTER, 1967:

Unidentified American artist, Portrait of Mrs. Russell

inpainting completed; surfaced, framed -
complete

9½ hours

Thomas Sully, Portrait of James Madison

inpainting continued - treatment incomplete

6½ "

Doug Ohlson, Boaz

milk removed

6 "

Miscellaneous - consultation, proof-reading, deskwork

6½ "

Total time worked
this Quarter: 28½ "

(3½) days

Work on James Peale's John White not reported in Report
of Second Quarter, 1967:

2 days

Total time due, 1967: 50 days

Time applied from

1966:

6 hours

Total time, 1967

49 days, 2 hours

DISPOSAL OF SURPLUS WORKS OF ART

- (1) No sales of the paintings on consignment with Hirschl and Adler, New York, have been reported (see Curator's Report, April 1964, p.2(2)).
- (2) The painting by Gari Melchers, The Smithy, on consignment with Victor Spark, New York, was returned to the Gallery on December 5th.
- (3) No further sales of the sketches by Paul Wayland Bartlett on consignment with Babcock Galleries, New York, have been reported (see Curator's Reports, September 30, 1965, p.3(4); and May 31, 1966, p.3(4)).
- (4) The painting Fun and Fright, by Gaetano Chierici (75.11), which was authorized to be sold by the Committee on Works of Art on December 15, 1966, was placed on consignment with Adams, Davidson and Company, Washington, D.C. in November, and was reported sold on November 13; the Gallery received \$4,000 for the work.

No further sales of the paintings on consignment with that gallery have been reported (see Curator's Reports, December 31, 1966, p.2(4); May 31, 1967, p.3(4); September 30, 1967, p.4(4)).

PERSONNEL

Miss Kathleen Shaver resigned as Receptionist as of October 9. She was replaced by Mrs. Alyce Anderson as of October 30.

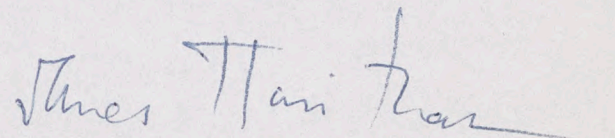
Clifton R. Cummings resigned as Membership Secretary as of November 17, and was replaced by Mrs. Julie Forgey, who was promoted from the position of Assistant in the Art Rental Gallery.

During the fall, the Curatorial Office was assisted by the following volunteers:

Mrs. Kartika Saptohudojo, from Indonesia, a museum trainee

Anne Grimmer (part-time), a graduate student in the museology program at George Washington University

Respectfully submitted,


James Harithas
Curator

REGISTRAR'S QUARTERLY REPORT

The Registrar submits the following report covering routine business for the period October 1 - December 31, 1967.

ACCESSIONS

Paintings:

Eliphalet Frazer Andrews	<u>Elizabeth M. Beard, oil (67.25)</u> Bequest of Olive Elizabeth Perkins Value: \$1,500.00
Leon Berkowitz	<u>Cathedral No. 3, oil (67.26)</u> Gift: Leon Berkowitz Value: \$1,500.00
Thomas V. Downing	<u>Seven, acrylic (67.27)</u> Gift: The Carmen and David Lloyd Kreeger Purchase Award Value: \$1,800.00
Dwight D. Eisenhower	<u>Villa St. Pierre in Marnes La-Coquette, oil (67.28)</u> Gift : Dwight D. Eisenhower Value: \$2,500.00
Bernard Riley	<u>Not by Bread Alone, oil (67.30)</u> Gift: Eva Markus through The Friends of The Corcoran Value: \$800.00
Andrea Pietro de Zerega	<u>Life Class, Monday Morning, oil (67.31)</u> Gift: Andrea Pietro de Zerega Value: \$500.00

Drawings:

Arturo Cuetara	<u>Coordinated Drawing in Plexiglass, 1967, plexiglass (67.33)</u> Purchase: 18th Area Exhibition Fund Price: \$300.00
Colin Greenly	<u>Embossed Drawing #92, embossed paper (67.34)</u> Purchase: 18th Area Exhibition Fund Price: \$210.00
Marsden Hartley	<u>Millstone in Wood, ink (67.29)</u> Purchase: Gallery Fund Babcock Gallery, New York, New York Price: \$900.00

ACCESSIONSDrawings:

Marguerite Zorach

Sailing Vessel, pencil on paper (67.35)

Purchase: Director's Discretionary Fund

Kraushaar Galleries, New York, New York

Price: \$76.50

William Zorach

Reclining Nude, pencil on paper (67.32)

Gift: Collection of the Zorach Children

Value: \$1,000.00

Prints:

Josef Albers

Inscribed, lithograph (67.23)

Purchase: The Mary E. Maxwell Fund

The Contemporaries, New York, New York

Price: \$135.00

Walt Kuhn

Edith, lithograph (67.24)

Purchase: The Mary E. Maxwell Fund

Kennedy Galleries, Inc., New York, New York

Price: \$90.00

LOANS OUT

Traveling Exhibitions:

West Virginia Wesleyan College, Buckhannon, West Virginia

Drawings by John Singer Sargent

\$2,800

October 1 - 30, 1967

International Exhibition: Contemporary Peruvian Paintings and Sculptures

Philadelphia Civic Center, Philadelphia, Pennsylvania

\$48,000

September 8 - October 8, 1967

Des Moines Art Center, Des Moines, Iowa

\$48,000

November 3 - December 3, 1967

Individual Works:

Museum of Art, Rhode Island School of Design, Providence, Rhode Island

Walter Murch RetrospectiveWalter Murch: The Birthday

\$3,500

November, 1966 - January, 1968

The National Gallery of Art, Ottawa, Canada

Ernest Lawson RetrospectiveErnest Lawson: Boat House, Winter, Harlem River

\$15,000

January, 1967 - January, 1968

LOANS OUTIndividual Works:

American Federation of Arts, New York, New York <u>American Painting: The 1940's</u> Walter Steumpfig: <u>Two Houses</u> May, 1967 - May, 1968	\$2,000
National Gallery of Art, Washington, D.C. <u>Exhibition of the Works of Gilbert Stuart</u> Gilbert Stuart: <u>Chief Justice Edward Shippen of Pennsylvania</u> July 1, - December 3, 1967	\$65,000
The Paine Art Center and Arboretum, Oshkosh, Wisconsin <u>Frederic Remington Exhibition</u> Frederic Remington: <u>On the Bridle Path - Central Park</u> August 1 - December 1, 1967	\$500
The American Federation of Arts, New York, New York <u>Corcoran Biennial, 1967</u> Oli Sihvonen: <u>Three Plus One</u> Paul Jenkins: <u>Phenomena Chosen Cycle</u> September, 1967 - September, 1968	\$1,400 \$5,000
International Art Program, National Collection of Fine Arts, Smithsonian Institution, Washington, D.C. <u>IX San Paulo Bienal, Brazil</u> Edward Hopper: <u>Ground Swell</u> September 23, 1967 - March 24, 1968	\$40,000
Lytton Center of the Visual Arts, Los Angeles, California <u>California Art Festival: U.S. Museums Select California Art</u> James Weeks: <u>Park Landscape</u> Robert Harvey: <u>Norah</u> David Park: <u>Portrait of Elmer Bishoff</u> October 1, 1967 - March 1, 1968	\$1,500 \$1,000 \$800
Philbrook Art Center, Tulsa, Oklahoma <u>French and American Impressionism</u> Thomas Dewing: <u>Lady with a Mask</u> October 2 - November 26, 1967	\$9,000
The Brooklyn Museum, Brooklyn, New York <u>The Triumph of Realism</u> Thomas Eakins: <u>Pathetic Song</u> Ludwig Knaus: <u>The Forester at Home</u> Frank Duveneck: <u>Head of a Girl</u> George Bellows: <u>Forty-two Kids</u> October 3, 1967 - March 31, 1968	\$125,000 \$10,000 \$5,000 \$100,000
National Collection of Fine Arts, Smithsonian Institution, Washington, D.C. <u>George Caleb Bingham</u> John Sartain after George Caleb Bingham: <u>The County Election</u> October 18, 1967 - January 1, 1968	\$500

LOANS OUTIndividual Loans:

National Collection of Fine Arts, Smithsonian Institution, Washington, D.C.

George Caleb BinghamGeorge Caleb Bingham: Cottage Scenery

\$40,000

October 18, 1967 - May 19, 1968

Whitney Museum of American Art, New York, New York

Raphael Soyer Retrospective ExhibitionRaphael Soyer: The Waiting Room

\$12,000

October 24, 1967 - December 1, 1968

Chapellier Gallery, New York, New York

Irving WilesIrving Wiles: The Artist's Mother and Father

\$4,000

The Student

\$2,000

November 1 - December 31, 1967

Bamberger's, Newark, New Jersey

Art/AmericaGeorge Inness: Harvest Moon

\$20,000

November 20 - December 30, 1967

Fogg Art Museum, Harvard University, Cambridge, Massachusetts

Eugene IsabeyEugene Isabey: The Feast

\$6,000

Country Tavern, Feasting

\$7,000

Marine

\$2,000

November 21 - December 29, 1967

Illinois State Museum, Springfield, Illinois

The Artist Sees Historic IllinoisGeorge Peter Alexander Healy: Abraham Lincoln

\$100,000

December 4, 1967 - February 4, 1968

Los Angeles County Museum of Art, Los Angeles, California

Rico Lebrun ExhibitionRico Lebrun: Night Figures No. 2

\$7,000

December 5, 1967 - March 15, 1969

The Portland Art Association, Portland, Oregon

Seventy-five MasterworksJohn Singer Sargent: Simplon Pass

\$12,000

December 12, 1967 - January 21, 1968

Jewish Social Service Agency, Washington, D.C.

Lower East Side - Portal to American LifeCharles Ulrich: In the Land of Promise - Castle Garden

\$7,000

December 16, 1967 - January 18, 1968

LOANS IN

Special Exhibitions:Walter Murch Retrospective

65 paintings (see catalogue for complete listing)

September 23 - October 22, 1967

Recent Acquisitions 1963-1967

34 paintings (see Registrar's files for complete listing)

September 23 - November 5, 1967

100 Years of Uruguayan Painting

45 paintings (see Registrar's files for complete listing)

September 23 - October 8, 1967

Scale As ContentRonald Bladen: The XTony Smith: SmokeBarnett Newman: Broken Obelisk

October 7, 1967 - January 7, 1968

The 18th Area Exhibition

198 works (see catalogue for complete listing)

November 18 - December 31, 1967

Long-Term Loans:

John S. Copley

Epes Sargent Jr., oil on canvas (L.67.15.1)

Lent by the Estate of Oliver Knauth

John S. Copley

Mrs. Epes Sargent Jr., oil on canvas (L.67.15.2)

Lent by the Estate of Oliver Knauth

Colin Greenly

"K.C.", glass and aluminum (L.67.16)

Lent by the Artist

Childe Hassam

Isle of Shoals, oil on canvas (L.67.17)

Lent by Mr. and Mrs. Bernard J. Corcoran

Howard Mehring

Harvest, acrylic on canvas (L.67.18)

Lent by Mr. and Mrs. Horton R. Telford

PHOTOGRAPHIC REPORT

No color transparencies were made for the gallery, seven were made for sales. Twenty-two 35mm color slides were made for the gallery, 19 were made for sales. The Amatos made 27 negatives and 143 prints for the gallery; and 7 negatives and 238 prints for sales.

CLAIMS AGAINST OUR FINE ARTS INSURANCE

Old Claims (as listed in the Quarterly Report for June 1 - September 30, 1967)

(1) Gabor Peterdi: Summer Storm

Painting was damaged while on display. Claim was filed November 1, 1966, and settled November 6, 1967 for \$240.00.

(2) Fernando de Szyszlo: Paisaje Ritual de Machu-Picchu

Painting was damaged while on exhibition here. Claim was filed on December 5, 1966, and settled October 31, 1967 for \$30.00.

(3) Alberto Davila: Huanchaco

Painting was damaged while on exhibition here. Claim was filed on December 7, 1966, and settled October 31, 1967 for \$15.00.

(4) Henry Peters Gray: The Judgement of Paris

Richard Norris Brooke: A Pastorial Visit, Virginia

Paintings from the collection were damaged while on display. Claim was filed January 17, 1967. Settlement is pending until cost of restoration is determined.

(5) George Rickey: Three Red Lines

Sculpture was damaged while on exhibition here. Claim was filed on January 30, 1967. Settlement is pending until cost of restoration is determined.

(6) Albert Bierstadt: Mount Corcoran

Painting from the collection was damaged while on display. The claim was filed on March 26, 1967. Settlement is pending until cost of restoration is determined.

(7) Willard Leroy Metcalf: May Night

Painting was damaged while on display with the permanent collection. The claim was filed on May 8, 1967. Settlement is pending until cost of restoration is determined.

(8) Fourteen items (see Quarterly Report for June 1 - September 30, 1967 for complete listing) from the Gallery collection were stolen from the Gallery sometime between April 1, 1967 and July 17, 1967. Claim is pending until cost of replacement is determined.

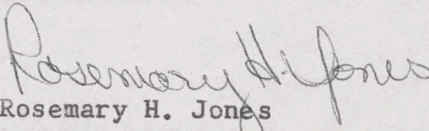
(9) Frank Duveneck: Head of a Girl

Painting was damaged in storage. The claim was filed August 14, 1967, and settled October 31, 1967 for \$85.00.

(10) Upright Mahogany Cabinet with Ormolu Mountings

The ormolu mounting on the drop door to the cabinet was broken when the latch of the door failed to hold. Claim was filed August 14, 1967. Settlement is pending until cost of restoration is determined.

Respectfully submitted,


Rosemary H. Jones

January 1, 1968

Department of Education Quarterly Report

Curator
Corcoran Gallery of Art
Washington, D. C.

The Curator of Education herewith submits the following report covering the period October 1-December 31, 1967.

I. Tour Statistics

October 1-December 31, 1967

Total Attendance - 5996
Total Number of Tours Given - 205

Children's Gallery

Total Attendance - 1478
Total Number of Tours Given - 53

October 1-December 31, 1966

Total Attendance - 6500
Total Number of Tours Given - 216

Children's Gallery

Total Attendance - 1473
Total Number of Tours Given - 53

II. Children's Gallery

The Fall-Spring exhibition of Light and Art has been well received by the public schools as well as by the general public. The display consists of light art and commercial displays utilizing light in an interesting way.

III. European Art Tour

Arrangements have been made for the 1968 Corcoran European Art Tour. All participants must be members of the Gallery and a \$50 profit will be built into the cost of the trip. The Gallery will thereby receive an income of \$50 for each of the participants plus new memberships. The tour will take place in July and will visit Sweden, Norway, Denmark and Holland. This proposal was studied by the special committee of the Board and authorized.

Sincerely,

Roger L. Selby.

Roger L. Selby
Curator of Education

RLS/fth

January 16, 1968

Director
The Corcoran Gallery of Art
Washington, D.C.

Dear Mr. Williams:

The Assistant to the Director for Public Relations and Extension Services begs to submit the following report on activities of this department for the period October 1 through December 31, 1967.

I. SALES DESK

	<u>1966</u>	<u>1967</u>
October	\$3,435.98	\$2,395.24
November	3,883.09	2,799.51
December	<u>3,952.18</u>	<u>3,497.42</u>
	\$11,271.25	\$8,692.17
 <u>Decrease: \$2,579.08</u>		
 <u>Gross Income</u>	 \$29,985.50	 \$28,061.40
 <u>Decrease: \$1,924.10</u>		

It has been pointed out in previous reports that, since the Gallery instituted admission fees, attendance has decreased to a certain degree. This becomes apparent also in the gross income at the Sales Desk. Reference is made to the first quarter of 1967 when Sales Desk income was about \$2,200.00 higher than in the corresponding period in 1966.

2. ATTENDANCE

	<u>1966</u>	<u>1967</u>
October	20,236	13,807
November	18,612	11,874
December	<u>11,582</u>	<u>8,257</u>
	50,430	33,938

Decrease: 16,492

Admission Income:

October	\$2,857.50
November	2,081.00
December	<u>1,457.50</u>
	<u>\$6,396.00</u>

Admission income, May through December, 1967: \$13,363.05

As mentioned in the Sales Desk Report for the period covered here, attendance has shown a marked decrease since the institution of admission fees for non-members. The income of \$6,396 for the last three months of 1967 should be taken into consideration when viewing the \$2,579.08 decrease in gross income at the Sales Desk.

3. SALES FROM CONTEMPORARY EXHIBITIONS

The 18th Area Exhibitions produced 30 sales for a total of \$3,688.00 giving The Corcoran Gallery a 10% commission of \$368.80.

4. ART RENTAL SERVICE

	<u>1966</u>	<u>1967</u>
October	\$ 769.50	\$2,671.50
November	2892.50	2,555.50
December	<u>979.00</u>	<u>1,367.00</u>
	\$4,741.00	\$6,584.00

Increase: \$1,843.00

Total Income 1/1 through 12/31: \$16,387.50 \$19,203.00

Increase: \$2,815.50

In spite of the fact that the Rental Gallery has produced a progressive increase in revenue over the 5 years it has been in operation (first year \$4,364.60), income from this operation could be further expanded if the Rental Gallery were located in a spot easier accessible to the public and of such size to permit us to resume the installation of various small vignettes by leading interior designers of this area. This used to produce a large and faithful public following and brought people into the museum who normally do not visit.

5. PUBLICITY

The Exhibition that has achieved most publicity in recent years on a local, national and international scale was SCALE AS CONTENT. Coverage began with an illustrated advance story in the Washington Post on August 13th, installation shots in the September 10 Sunday Star, September 19 Washington Post, October 5 Evening Star. It was reviewed with illustrations in the October 7

New York Times, October 8 Washington Post, October 15 Sunday Star, the D.C. Examiner and again The New York Times, The San Francisco Chronicle.

The October 13 issue of Time Magazine carried one of the works in the exhibition on its cover. Various mentions were made to the exhibition in the October 13 Evening Star column "The Rambler"; another reference in the San Francisco Chronicle on October 19; the November 5 issue of Potomac (Washington Post); a review in the November 13 National Observer and a syndicated review in 13 German newspapers on November 3. Illustrated articles appeared in the following December art magazines: Art Forum, Art International, Arts and Madame (German).

The Walter Murch Exhibition was reviewed extensively in the September 24 Sunday Star, the October 15 Washington Post, the October 23 National Observer and the October 29 San Francisco Chronicle.

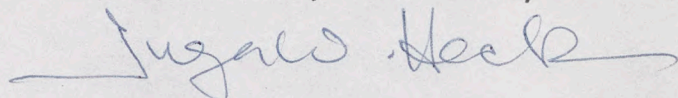
The 18th Area Exhibition was the subject of controversial reviews in the November 19 issue of the Sunday Star; the December 3 Washington Post and the December 1 Washington Daily News; and the December 5 issue of the George Washington University publication "The Hatchet".

Corcoran students' work in an exhibition at the Jewish Community Center was reviewed most favorably in the November 19 issue of the Washington Post.

Excellent reviews were received by the Iowa String Quartet in both major papers on December 1.

Two casts of the winning work in the National Sculpture Competition sponsored by the Corcoran School were installed in two locations in the District of Columbia on November 29. Publicity appeared in the November 30 issue of the Washington Daily News, the December 3 issue of the Evening Star and the Washington Post on December 8. In addition, the November-December Art In America magazine used the competition as their leading feature in an issue devoted especially to Playground Sculpture and used the Corcoran finalists on its cover.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Inga W. Heck", with a long horizontal line extending to the left.

(Mrs.) Inga W. Heck
Assistant to the Director
for Publicity and
Extension Services

IWH:bc

19

The Corcoran Gallery of Art

Washington, D. C. 20006

HERMANN WARNER WILLIAMS, JR.
DIRECTOR AND SECRETARY

METROPOLITAN 8-3211

January 19, 1968

Mr. Hermann Warner Williams, Jr.
Director
Corcoran Gallery of Art
Washington, D. C.

Dear Mr. Williams:

The attached report submitted by the new Membership Secretary shows a marked drop in number of members from 4,534 reported as of September 30, 1967 to 2,884 at the close of the year. This does not reflect an actual change in number of members, but is the result of a thorough check of the files in an effort to make the count accurate and to eliminate persons who have been erroneously carried on the rolls after their memberships had lapsed.

Although it is shocking to find that we actually have slightly less than 3,000 active members the total income from membership during 1967 of \$65,037.15 compares favorably with 1966 receipts of \$63,734.00. We had been concerned by what appeared to be an extremely low per capita contribution rate of approximately \$14.34 it now appears that the average individual contribution has been approximately \$22.55. This at least is a much healthier situation than we had thought.

The obvious need now is to raise the rate of members retained at the end of the first year of membership as well as to attract new members. Several programs have been begun to encourage retention of members such as a party of new members, a letter signed by Dr. Williams enclosed along with each bill and a volunteer membership committee formed to assist the Membership Secretary in making personal contacts with members. A handout plan of the Gallery with a description of membership privileges and a brief note on the collection has been printed and made available at the ticket desk.

Mrs. Forgey, the new Membership Secretary, seems to have made substantial progress in the brief time she has been in the job toward getting the records corrected and attracting volunteer support.

Sincerely,

Eleanor Green
Eleanor Green
Administrator

EG/hcd

The Corcoran Gallery of Art

Washington, D. C. 20006

HERMANN WARNER WILLIAMS, JR.
DIRECTOR AND SECRETARY

METROPOLITAN 8-3211

January 22, 1968

To The Board of Trustees
The Corcoran Gallery of Art

The Membership Secretary wishes to submit the following report covering the period October 1, 1967 through December 31, 1967:

A thorough re-examination of the current membership master files by the present Membership Secretary resulted in the following current consensus of Membership:

	September 30, 1967*	December 31, 1967
Benefactors	7	7
Patrons	5	3
Donors	17	12
Fellows	106	90
Life	10	6
I & C	61	41
Sustaining	120	97
Subscribing	90	69
Contributing	607	589
Annual Double	1758	892
Annual Single	1631	973
Non-Resident	40	53
Honorary	82	52
	<hr/> 4534	<hr/> 2884

*according to the previous Quarterly report, Oct. 23, 1967

The Membership count taken for this quarter was based on the number of persons who had paid the determined membership fees for annual membership within the past designated period of membership, i.e. twelve months. This figure plus the total figure for Benefactors, Patrons, Donors, Fellows and Life members (now a defunct category) provide the total actual members.

It was discovered that 1214 people were being included as annual members who had not paid membership fees during the past year.

This figure combined with the previously figured number of 799 membership drops for the year 1967 makes a total of 2013 persons who cannot be considered as paid annual members.

In the Special Report to the Director, January 11, 1968 is a thorough examination of the current membership situation.

The following is an account of category changes within the membership body from October 1, 1967 through December 31, 1967:

<u>Raised</u>		<u>Lowered</u>	
Non-Resident to Annual Single	4	Sustaining to Non-Resident	1
Annual Single to Annual Double	15	Contributing to Non-Resident	1
Annual Single to Contributing	10	Annual Double to Annual Single	38
Annual Single to Sustaining	1	Contributing to Annual Single	10
Annual Double to Contributing	30	Sustaining to Annual Single	3
Annual Double to Subscribing	3	Contributing to Annual Double	8
Annual Double to Sustaining	2		
Contributing to Subscribing	7	Subscribing to Contributing	5
Contributing to Sustaining	1	Sustaining to Contributing	4
Subscribing to Sustaining	2	Sustaining to Subscribing	1
I&C Contributing to I&C		I&C Subscribing to	
	Subscribing	I&C Contributing	1
	<u>1</u>		
TOTAL RAISED:	75	TOTAL LOWERED:	72

MEMBERSHIP INCOME DURING THE PERIOD OCTOBER 1, 1967 TO DECEMBER 31, 1967

<u>1966</u>		<u>1967</u>	
October	\$17,605.00	October	\$14,252.50
November	7,265.50	November	12,215.00
December	7,530.00	December	6,987.50
	<u>\$32,400.50</u>		<u>\$33,455.00</u>

INCREASE: \$1,054.50

EXHIBITIONS

Scale as Content
18th Area Exhibition

Members' Preview
October 6, 1967
November 18, 1967

LECTURES

Gene Goosen: Scale
Roger Selby: Pop Art: Its Sources
and Modes
James Harithas: Minimal Art

October 12

December 6
December 14

CONCERTS

The Music of David Amram
The Claremont Quartet
The Iowa String Quartet

October 23
November 16
November 30

FILMS

The Terrace
Brussels Film Package
Maedchen in Uniform

October 26
November 9
December 21

MEMBERSHIP MAILINGS

3,227

3,668

2,796

2,469

2,833

November Calendars of Events
18th Area Exhibition Invitations
'67-'68 Membership Programs
Art News Forms
Art in America Forms
December Calendars of Events
Corcoran Sales Desk Brochures
Realitiés Magazine Subscriptions
January Calendars of Events
Colin Greenly Exhibition Invitations
Sweden Today Invitations

MAILING CAMPAIGN, FALL 1967

The American Mail Advertising, Inc. was secured September 5, 1967 in order to direct the Fall 1967 Membership Campaign.

In an effort to reach more potential members, the AMA devised four different mailing "packages" in order to learn the combination that would produce the best possible response.

They were coded as follows:

APC Printed letter, from the Compiled list **
ACC Computer-typed "personal" letter, from the Compiled list **
APM Printed letter, from the Mail Order list
ACM Computer-typed "personal" letter, from the Mail Order list

The following are the mailing figures from the AMA. Release dates were: Printed version-November 2, Personal version-November 30:

<u>CODE</u>	<u># PIECES</u>	<u>% OF ENTIRE MAILING</u>
APC	39,784	78.7 %
ACC	5,510	10.9
APM	2,544	5.0
ACM	2,698	5.4
	<u>50,536</u>	<u>100.0 %</u>

** AMA explains: Compiled Lists: taken from R.L. Polk Auto List, compiled through combination of census benchmarks and ownership data (ex. two-car families) in Metropolitan Washington area
Mail Order Lists: list of active subscribers in Metropolitan Washington Area to Horticulture Magazine selected by AMA because families included were found to "have higher than average incomes and.....are active in civic affairs,"

The following are the figures from the Membership Department regarding the returns from this campaign through December 31, 1967:

<u>CODE</u>	<u># RESPONSES</u>	<u>TOTALS</u>
APC	175	\$3945.
ACC	11	265.
ACM	16	480.
APM	19	420.
UNASSIGNABLE	<u>4</u>	<u>80.</u>
	225	\$5190.

An interim report was submitted to the Director, January 15, 1968.

Respectfully submitted,

Julie A. Forgey

(Mrs.) Julie A. Forgey
Membership Secretary

Board of Trustees
Corcoran Gallery of Art
Washington, D. C.

Gentlemen:

The Committee on the Building and Grounds begs to submit the following report covering the period October 1 through December 31, 1967.

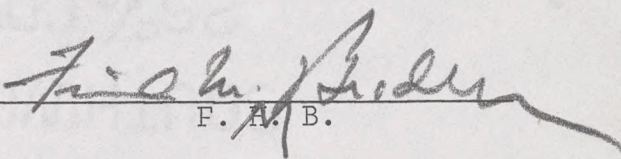
The third sculpture in the exhibition, Scale as Content, Broken Obelisk by Barnett Newman, was installed on the corner of 17th Street and New York Avenue with the help of a structural engineer and most of the maintenance force; the exhibition opened on October 7th. The Fall Exhibition of the Art Rental Gallery was installed; it featured an installation called the "Orange Archer Kit", consisting of three rooms and resembling a space capsule, constructed by Douglas Michaels and Robert Field, the designers, a group of high-school students and the maintenance force. The "Light Show" in the Children's Gallery which involved building partitions, pedestals, and some rewiring, was prepared for the opening on the 22nd of October. The Walter Murch Exhibition was removed from galleries 62, 63, 64 and recreated, and the 18th Area Exhibition was installed in these galleries, gallery 58, and in one-half of the upper atrium. The process of receiving, jurying and returning the many works submitted required a major expenditure of time on the part of the staff and maintenance force and much of the basement was used.

Beyond the minor repairs, cleaning, and preparing the gallery for special events and exhibitions, members of the maintenance force were involved in major electrical rewiring in galleries no. 62, 66, 67, and 71;

this work also included the replacement of old key light-switches with cargo light switches on the second floor and the replacement of the old wiring in the roof area.

The Administrative Office was painted. The Sales and Art Rental Office was partially rewired and, for the performance of the Richmond Choir, a special platform was made. Forty azalea plants and ground cover were planted on the E Street side of the building in early December by J. H. Burton and Sons with the help of the maintenance force. The cost of the planting (\$1,800) was contributed by the constructor and the Society for a More Beautiful Capital.

The School Hall was painted as well as the School Office which was repartitioned, rewired and repainted. In addition, a film box was made for the School, as well as doors for cabinets in the photo lab. The windows for Studio #4 were frosted. Studio 11 was painted and overhead spot lights installed in Studios 4, 7, and 11. Studio 8 was completely rewired. In addition, during the School Holidays, the School was cleaned and minor repairs were made.


F. A. B.

K. M. H.

G. G.

#17

**THE
CORCORAN
SCHOOL OF
ART**

OF THE CORCORAN GALLERY OF ART WASHINGTON, D. C. 20006 ME 8-3211

January 11, 1968

Director
The Corcoran Gallery of Art
Washington, D.C. 20006

Dear Mr. Williams:

The Dean of the Corcoran School of Art begs to
submit the following report covering the period of
September 1 through December 31, 1967.

Respectfully,

Eugene E. Myers
Eugene E. Myers
Dean

EEM;dcc

Permanized
FLOWER BOND
25% COTTON FIBER
U.S.A.

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1967 FALL SEMESTER ENROLLMENT

1280 Corcoran students and 234 George Washington University students, a total of 1514, registered in the Day and Evening classes. This represents more than 100% increase over the 1966 spring enrollment (651) and a 50% increase over the 1966 fall registration (1023).

Saturday School registered 444 students, a 33% increase over the 1966 fall term (334).

Including the 543 students registered in the 1967 Summer Program, the Corcoran has a total enrollment of 2501 students for the current 1967-68 academic year.

FACULTY

Departures: Martha Brumbaugh, Timothy Corkery, Gene Davis, Richard Dempsey, James Dillinger, Blaine Larson-Crowther, Roslyn Logsdon, Jon Schoonmaker, Lily Spandorf, Dianne Wallace.

New Faculty: Juan Downey, William Dutterer, James Giampaoli, Cynthia Green, William Johnson, Jack Lefkowitz, Yvonne Libonati, Meredith Rode, Rona Slade.

Exchange Program with Leeds College of Art, England, is effective during the current 1967-68 academic year: James Twitty is instructing at Leeds and Roy Slade is teaching advanced painting classes at the Corcoran.

On September 29, 1967, Dean Eugene Myers held a reception in Gallery 42 to welcome new Corcoran staff and faculty members. George Washington University art faculty was also invited.

MAJOR ADMINISTRATIVE CHANGES

~~Mrs.~~ Mary G. Kovner resigned her duties as School Registrar on December 29, 1967. The position was retitled Director of Admissions and Registrar to include more fully the responsibilities attendant. ~~Mrs.~~ Marie Frost Hunter has been appointed to this office.

Mrs. Helen Margaret Wade has been appointed as a receptionist-typist to help do overflow administrative work and answer the telephone.

To meet the needs of the administrative staff the school office and gallery area was redesigned in December. The Inez Travers Boulton Memorial Library was moved to the back of the gallery area and the Dean's office was moved into the former library. The Registrar now occupies the Dean's former office. These changes have provided more exhibition space for school gallery

*Referrals
not needed*

*not
important
enough
to
record*

*newly
and
devoted*

*less
than
before
not
more*

exhibits as well as more adequate office facilities.

During the Christmas holidays much internal repair work, such as painting studios and corridors, was accomplished by the maintenance staff.

CURRICULUM INNOVATIONS

Beginning with the fall term 1967 students in the Saturday School Adult Program may be eligible to matriculate and accumulate credit toward the Corcoran Certificate. The plan is to equate Saturday classes with those in the Day and Evening school.

A selected committee of the District of Columbia Board of Education recommended that the courses in the Saturday Program for Adults be approved for veteran education and training: effective date of approval, September 26, 1967.

New course, "New Media," was added to the Corcoran course offerings this fall. New Media is taught twice a week, Tuesdays and Thursdays from 8:30 to 12:30 p.m. by Ed McGowin, whose vacuum-formed sculpture appeared in last fall's Whitney Museum Annual of Sculpture and Graphics. The course is structured to give maximum freedom of individual expression in any area, including experiments with film, electricity, sound, environmental space, plastics and kinetic movement.

To accommodate large enrollment, an additional section of both Drawing I and Design, Color and Composition were added to the 1967-68 fall curriculum.

PUBLICATIONS

1967-68 Corcoran School of Art Catalogue: Stephenson's Lithograph, 10,000 copies @ \$2688. 3,000 copies distributed to libraries, museums, churches, selected area clubs, art schools and art organizations throughout the United States, and upon request.

1967-68 Saturday School Brochure: Stephenson's Lithograph, 7,500 copies @ \$476. 5,500 distributed to above area mailing list plus former Saturday students and area physicians.

1967-68 Small Catalogue: Saul's Lithograph, 8,000 @ \$799. To be distributed to mailing list and upon request.

PROJECTS

The Evelyn and Sidney Zlotnick National Competition for Playground Sculpture sponsored by the Art School was formally com-

*covered
in
Beds
report
not
needed
here*

*perhaps
too
much
freedom
to
cover
in
1 semester*

pleted on November 29, 1967, when two casts of Colin Greenly's winning sculpture, "Wishbone House," were presented to the city of Washington. The unveiling ceremonies were at Rose Park playground at 11 a.m., where John Hechinger, Jr., Chairman of the City Council, accepted the sculpture in behalf of the city, and at the Lansburg Park playground at 3 p.m., where Mayor Walter Washington received the presentation. The Competition was well received in many newspaper articles and was featured in the November-December issue of Art in America.

GEHJ Plans for the Corcoran School Abroad, the Corcoran's 1968 summer educational program in England, were submitted to the Board of Trustees and a committee headed by Mr. Frederick M. Bradley was appointed to study the legal and financial arrangements. The recommendations made by the committee were incorporated and the revised plans were approved by the committee.

The Corcoran School of Art is considering opening a branch in Columbia, Maryland, with a four week program of studio courses for adults and children in summer 1968. The prospective schedule would include two morning classes and two afternoon classes. If warranted, operations can be extended in the fall of 1968 to include both a Saturday Program of four classes for adults and children, and a Day and Evening program of four classes. At present the school is prepared to offer a series of six to eight lectures in Art Appreciation beginning in February, 1968, and continuing through May. The Administration is investigating facilities.

RELATIONS WITH GEORGE WASHINGTON UNIVERSITY

On September 19, 1967, Joseph Y. Ruth, Director of Admissions at George Washington University, informed the Art School of the University's decision to terminate the practice of retroactively assigning credit for work taken at the Corcoran prior to any registration at the University.

At the November 29, 1967, meeting of the G.W.U. Student Government the following motions were introduced, passed, and acted upon:

- 1) Motion to extend a formal invitation to the Dean of the Corcoran School inviting the faculty and students of the school to participate in the holiday season activities, that all such future activities be in like manner extended to the faculty and students of the Corcoran, that the Corcoran be recognized as a certified and regular participant in all the social and informational activities of the University, and that all applicable publicity be extended to the school
- 2) Motion that the Academic Evaluation be expanded to include the faculty and courses of the Corcoran School.

SCHOOL GALLERY EXHIBITS

September 15-November 1: Exhibit of regular faculty work.

November 1-December 1: Exhibit of Saturday faculty work.

December: Exhibit of projects of Design students and models of five finalists in National Competition for Playground Sculpture.

INDIVIDUAL FACULTY EXHIBITS AND ACTIVITIES

All members of the Corcoran regular faculty were invited to exhibit work at George Washington University during November.

THOMAS DOWNING: Exhibited at Henri Gallery, December, 1967. 18th Area Exhibition, Corcoran Gallery, November-December, 1967.

CYNTHIA GREEN: Exhibition of silk screens at Hinckley and Brohel Galleries, October 17-November 5, 1967.

SAM GILLIAM: Paintings shown by The Phillips Collection, October 14-November 14, 1967. His works were included in the "Art for Embassies" exhibition at the Washington Gallery of Modern Art during October. These works of contemporary American art were assembled by the Woodward Foundation for exhibition in American diplomatic missions abroad. The Show was reviewed in The Washington Post, October 1, 1967.

TERUO HARA: Group Exhibit, Free State Gallery, Warrenton, Virginia, fall, 1967.

KRYSTYNA MAREK: Exhibition of serigraphs at The International House, Krakow, Poland, November-December, 1967. 18th Area Exhibition, Corcoran Gallery, November-December, 1967.

ED McGOWIN: Exhibition of Forms, Henri Gallery, November, 1967. Show reviewed in The Washington Post, November 12, 1967, The Washington Daily News, November 3, 1967, The Washington Star, November 19, 1967. The National Endowment for the Arts awarded McGowin a \$5000 gift (The Washington Post, November 18, 1967).

JACK PERLMUTTER: 18th Area Exhibition, Corcoran Gallery, November-December, 1967. Served on Selection Committee for the 1967 Invitational on October 27, 1967, sponsored by the Department of Interior Center for Arts of Indian America. Judge for Pen-Women Exhibition, National Gallery of Art, October, 1967.

ALEXANDER RUSSO: Exhibition of Paintings, Frank Rehn Gallery, New York, November 20-December 9, 1967. Show reviewed in The Washington Post, November 24, the New York Times, December 2, the December issue of Art News, and the January issue of Pictures on Exhibit. Franz Bader Gallery, December 5-29, 1967, in group show. Served on advisory board of Petersburg, Va., Art League (Tri-City News, September 11, 1967).

BERTHOLD SCHMUTZHART: Exhibited sculptures with wife, Slaithong, Fredericksburg Gallery of Modern Art, November 19-December 31, 1967. Reviewed in the Mary Washington College Bullet, December 4, 1967.

ROY SLADE: One-man show Virginia State Art League, Petersburg, October 8-18, 1967. Judge of Loyola College Outdoor Invitational Art Exhibition, September 24, and judge of group show at Peale Museum, Baltimore, October 20, 1967. Lectures on "British Art Today": Art Institute, Cleveland, October 13; Carnegie-Mellon University of Fine Arts, Pittsburg, October 30; Corcoran School, November 15; The Brooklyn Museum Art School, New York, November 22; Richmond School of Art, December 8; and the Tyler School of Art, Temple University, December 12, 1967.

WILLIAM WOODWARD: Group Show, Mickelson Gallery, September, 1967. Judge for Pen-Women Exhibit, National Gallery of Art, October, 1967. Commissioned by city of Baltimore to execute two large murals (45'x 12') in a new school, under a state wide program in which 1% of the total budget of each new public building is to be spent on works of art.

FRANK WRIGHT: Exhibition of prints, Fine Arts Gallery, Jewish Community Center, December 6-19. Lectured on "Albrecht Durer, His Art and His Humanism" at the Corcoran School on December 11, and at the Jewish Community Center on December 12, 1967.

DEAN'S ACTIVITIES

Guest of honor at the November 2nd meeting of the Twentieth Century Club where he spoke on contemporary art.

Attended dinner meeting for Fulbright-Hays visiting scholars in the Washington-Baltimore area at Davis House in Washington on November 2, 1967. He spoke on the major art galleries and current exhibitions of interest in Washington.

Guest on "A Moment with Deena" which was televised on WRC TV channel 4 on December 16th at 6 p.m. and December 20th at 1 a.m. The Corcoran School of Art was featured.

STUDENT ACTIVITIES

Exhibitions: Chun Chen, advanced painting student, exhibited at the Jefferson Place Gallery, October 17-November 4, 1967. Mike Clark and Hillary Hynes exhibited at Jewish Community Center in November, 1967. Show was reviewed in the Washington Post, November 19, 1967.

Annual Ceramics sale on December 14-15, 1967.

Annual student Christmas Party, December 15, 1967.

already stated (Students invited to participate in George Washington University holiday activities.

LECTURE PROGRAMS AND DISTINGUISHED GUESTS

Limited number of students have been invited to the Wednesday Morning Lecture Series sponsored by the Corcoran Gallery throughout the fall.

TOSHI YOSHIDA lectured on "Japanese Woodblock Printing", November 16, 1967.

Limited number of students invited to CHARLES EAMES lecture on "Sight and Sound", December 8, 1967, at the Museum of Natural History.

Limited number of students invited to Prof. VINCENT SCULLY'S lecture series on "American Architecture and Redevelopment" at the Smithsonian, December 28-29, 1967.

On November 9, 1967, the Art School was visited by Dr. Per Lundstrom, Director of the Wasa Museum and the National Maritime Museums in Stockholm, and Mr. Bergt Ohrelius, Information Officer of the National Maritime Museum.

The following comprise the faculty of the Art School for the fall term 1967-68:

Day and Evening School: 30

Edmund Archer
Harold Baskin
Thomas Downing
Juan Downey
William Dutterer
Robert Foster
Eugene Frederick
James Giampaoli
Teruo Hara
Sam Holvey
William Johnson
Pietro Lazzari
Jack Lefkowitz
Yvonne Libonati
Krystyna Marek

Lois McArdle
Ed McGowin
Jack Perlmutter
Alexander Russo
Berthold Schmutzhart
Roger Selby
Rona Slade
Roy Slade
Robert Stackhouse
A. Brockie Stevenson
Joseph Taney
William Taylor
Arthur Terry
William Woodward
Frank Wright

Saturday Faculty: 13

Sandra Davis
Arlene Corkery
Juan Downey
Evelyn Dyer
Sam Gilliam
Leolla Glick

Cynthia Green
William Johnson
Meredith Rode
Berthold Schmutzhart
Rona Slade
Roy Slade
Robert Stackhouse

WOMEN'S COMMITTEE OF THE CORCORAN GALLERY OF ART

Minutes of Meeting

November 28, 1967

The meeting was called to order by the Chairman, Mrs. Korff, at 10:30 a.m. Present were Mesdames Acheson, Amram, Barry, Block, Burling, Burns, Clay, Denby, Dominick, Faulkner, L. M. Folger, Hunnicutt, Hyde, Korff, Macondray, Moorman, Nelson, Osgood, Powell, Rasenberger, Rockwood, Sarnoff, Stifel, Sweeterman, Vanderpool, Virgin, Warner, Wilson and Winslow.

The minutes of the previous meeting stand as circulated.

Treasurer's Report - Mrs. Warner

November 1967

Certificates of Deposit	\$57,400.00
National Permanent Savings Account	1,174.24
Riggs Checking Account	1,170.27
Art Purchase Fund	1,029.91

Ball Report - Mrs. Sarnoff

The committee is set and has held one meeting. A junior committee has been added this year which will be headed by Mrs. Lee Folger. Decorations, based on the "Light" exhibition in the Children's Gallery, will include use of fiber optics on the stairway and a psychedelic night club with moving lights in the Tapestry Gallery.

A luncheon is scheduled for the Press in late January to be held at the Gallery. The party will be financed in part (\$150.00) by the Gallery.

Expenses will be higher this year in general and also because Meyer Davis will be at the Ball in person. The cost per ticket, however, will be kept to \$30.00. With this, full attendance (approximately 1200) is essential. The date of the Ball is April 26th.

Invitations will be addressed at the Gallery this year in January. Mrs. Moorman, chairman of this committee, has requested volunteers. To update the invitation list, each member received a sheet from Mrs. Sarnoff on which to add ten new names.

A stair carpet has been rented lately at the cost of \$585 each time. Therefore, it was suggested that one be purchased jointly by the Gallery and the Women's Committee.

Mrs. Sarnoff asked for suggestions of someone who could be employed as secretary to the Ball Committee for a period of six weeks.

Lecture Program - Mrs. Burns

For the Fall series of five lectures, 180 season tickets were sold at \$20.00 each. One speaker, Mr. Henry Geldyahler, was late in arriving and Mr. Selby was a very gracious substitute who delivered an excellent lecture on the same subject. Mr. Geldyahler will return to speak on January 24 as a "dividend" lecture. A brief report was presented on the other four lectures as well as some of the difficulties in organizing the whole series.

Art Tour - Mrs. Virgin

Mrs. Virgin complimented her committee members for their hard work on the Tour. The net proceeds were in excess of \$1800, somewhat lower than anticipated.

Mrs. Virgin pointed out reasons for the low return: no "big name" on the tour; bad date due to competition; and poor publicity in spite of Mrs. Kluge's fine job of setting up a publicity schedule plus an ad paid for by her.

At a follow-up meeting of the committee, the following recommendations were made: not to send invitations as it is very costly and time consuming; drop the serving of tea; and to continue the tour despite low income.

Director's Report - Mr. Williams

Mr. Williams opened his report with the sad announcement of Mr. Robert Fleming's death.

The Rental Gallery will soon display the work of local artists who are included in the book of reproductions recently published by Artists Equity of D. C. Photographs of works in addition to those in the book will be kept on file also. An opening of these artists will be held for the membership on February 10. Local artists are normally shown in the Spring, but in the past the selections have been borrowed from local commercial galleries. The Fall showing is of New York artists who have Washington agents. The cost of trucking and of the party for the Feb. 10th opening is estimated at \$300.00.

There is a new format for the membership brochure. The response so far to the mailing is disappointing. By mid-December, the figures on new members are only slightly higher than last year despite the new sources recommended to the Corcoran after last summer's membership survey. Four types of letters were used and the results for each are measurable for future use. The mailing has been handled by experienced professionals and the cost for the whole campaign is \$10,000.

Mr. Williams expressed his appreciation to the Women's Committee for their plans to welcome new members to the Gallery.

The Board has not yet taken action on the report from the professional survey regarding the potential for the forthcoming major fund raising campaign. However, by January, the Board should be ready to present a plan.

Membership - Mrs. Amram

Letters were read proposing two candidates for membership to the Women's Committee.

Mrs. Lucius D. Battle was proposed by Mrs. Burling and the nomination was seconded by Mrs. Acheson.

Mrs. Bjorn O. Ahlander was proposed by Mrs. Korff and seconded by Mrs. Carmichael.

Docents - Mrs. Hyde

There are now 65 docents carrying on a greatly increased tour program. During October, children from grades one through three were given a special tour. The children were from the 21 schools participating in Project Scope, a group of upper northwest schools.

Because of the ever growing workload in the Education office, Mrs. Hyde recommended the following appropriations:

- 1) \$2500.00 for a part-time secretary, and
- 2) \$300.00 for a salary increase to Miss Harlow. Mrs. Warner indicated that most of this money could come from income on invested funds.

It was moved and seconded that these proposals be accepted. The motion carried.

Area Artists Book - Mrs. Winslow

Questionnaires were sent out to 400 professional Washington artists to obtain material for the area artists' directory. Mrs. Winslow displayed two copies of the book and stated it is on sale at Bader's until January and also at the Corcoran. This is an opportunity for local artists to bring their work before a larger public as there is no one place where their work may be seen.

Docent and Children's Programs at VCAM

Mrs. Hyde reported on children's programs that might be of interest to the Corcoran. Several large museums have an annual Festival of the Arts in which an effort is made to involve the whole community. Dr. Seuss' characters were used as the theme in La Jolla. Programs for teenagers were designed to accustom them to going to a museum with dances at the museum or happenings as an extra inducement. Baltimore held an Adventure in the Arts which included a hootenanny, puppets and music. Baltimore also has a brochure with color reproductions for the children to take home.

Mrs. Hyde found that most museums have a much larger staff in their Education departments than does the Corcoran.

Mrs. Powell made only a brief report on docent programs, because of a time limit. In Milwaukee, the museum received a large grant from the National Humanities to start a program to tie in with the school curriculum. The Los Angeles Museum has eight curators with a docent committee of 250 members.

Mrs. Korff announced the meeting of the Joint Committee on Membership will be held to organize and plan the first new member reception scheduled for January 7. The Women's Committee, the Friends, and the Associates will each send two representatives to the meeting.

There being no further business, the meeting was adjourned at 12:10 p.m.

Respectfully submitted,

Nancy Rasenberger
Secretary

MEMORANDUM

TO: HWW

FROM: RLS

DATE: January 18, 1968

SUBJ: Corcoran European Art Tour

Regarding the recent concern of the Board with the European Art Tour and Johnson's views on foreign travel, I submit the following:

I have been informed that the following museums or groups have not altered their European tour plans for the spring or summer of 1968:

1. Holton-Arms School - Washington, D. C. (via their travel agent, by phone, January 12, 1968).
2. U.S. Department of Agriculture Travel Club (via Nell McCracken of Ambassador Travel, January 12, 1968).
3. Walters Art Gallery, Baltimore, Md. (via Dr. Lowe of Walters, by phone, January 18, 1968).
4. American Association of Museums - two charter flights to Europe (via Mrs. Davidson of AAM, by phone, January 18, 1968).
5. Chamber of Commerce tour - Buffalo, N.Y. (via Mrs. John Elfvin of Albright-Knox Gallery, by phone, January 16, 1968).
6. Albright-Knox Gallery - Buffalo, N.Y. (via Mrs. John Elfvin, by phone, January 16, 1968).
7. Brooklyn Museum (via Mr. David Saltonstall, Assistant Director, by phone, January 18, 1968).

I cannot adequately express how strongly I disagree with any consideration of altering the Corcoran's art tours because of the remarks of President Johnson. All indications are that his proposal will not be put into effect, as any intelligent man realizes that:

1. Tourist travel does not account for a significant amount of financial drain in view of the overall economic situation.
2. Restrictions on travel are a blow to the freedom of the individual and are therefore constitutionally unwarranted.
3. Such a move will cause far worse economic repercussions with regard to foreign policy and prestige abroad than it will solve.

4. Museum tours are educational.

May I ask that the tour be approved and that I may get on with the matter without further interruption.

RLS/fth

WOMEN'S COMMITTEE OF THE CORCORAN GALLERY OF ART
BUDGET FOR FISCAL YEAR 1967-68
October 1, 1967 - September 30, 1968

ESTIMATED INCOME

Income from \$55,000 in investments	\$ 2,600.00	
Art Tour	4,000.00	
Lectures	1,500.00	
Ball	<u>17,000.00</u>	\$25,100.00

The bylaws state, "Disbursement of Income derived from fund raising projects shall be subject to the approval of the Board of Directors."

EXPENSES

Education Department	\$14,550.00	
Docents	250.00	
Art School Scholarships	900.00	
Art Purchase Fund	1,000.00	
Hospitality	500.00	
Public Relations	1,000.00	
Plant Maintenance	200.00	
Contingency Fund	<u>2,200.00</u>	<u>\$20,600.00</u>

Total Estimated Income over Expenses \$ 4,500.00

WOMEN'S COMMITTEE FUNDS, which the bylaws state "Shall be spent at the sole discretion of the Women's Committee."

INCOME

Dues - \$10 for Active Members	\$ 470.00	
- \$25 for Associate Members	<u>400.00</u>	\$ 870.00

EXPENSES

Secretarial Service	\$ 180.00	
Stamps	40.00	
Stationery - Files	50.00	
Contribution to the Area Show	25.00	
Miscellaneous Fund	<u>575.00</u>	<u>\$ 870.00</u>

Monies held in Committees

Docent Committee	\$ 98.05	
Art Tour Committee		
Ball Committee	41.53	
Lecture Committee		

Selby 7000
Harlow 4,800
Pasttime 2,500
Salaries 14,300
Office Supplies 2,200
Travel Security

SUPPORTING STATEMENTS

1968 BUDGET

	<u>TOTAL</u>	<u>GALLERY</u>	<u>CLARK ADDN.</u>	<u>ART SCHOOL</u>
EQUIPMENT:				
Art Appreciation Class	500			500
Advance Design Dept.	2,600			2,600
Ceramics Dept.	1,000			1,000
Sculpture Dept.	500			500
Graphics Dept.	1,000			1,000
New Media & Printing Depts.	1,500			1,500
Other Depts. (Painting, etc.)	1,600			1,600
Maintenance Dept.	1,500	600	300	600
Sales Desk	500	500		
Office furniture & equipment	2,500	1,100	500	900
Lights	1,500	500		1,000
Restoration Dept.	800		800	
Sound equipment	600	200		400
Air conditioners	2,800	400	1,800	600
Fire extinguishers	400	50		350
Lockers	400			400
Duplicating Machine	1,000			1,000
Vacuum Table	<u>3,800</u>	<u>1,900</u>	<u>1,900</u>	<u> </u>
TOTAL	24,500	5,250	5,300	13,950
INSURANCE - GENERAL:				
Auto	23			
Fine Arts (1969)	600			
Camera	10			
Workmen's Compensation	1,800			
Art Rental Gallery	1,000			
Other	<u>567</u>			
	4,000	2,200	300	1,500
INSURANCE - GROUP				
Life Insurance	3,000			
Health Insurance	<u>4,000</u>			
	7,000	2,500	500	4,000
Restoration of Works of Art	1,000	800	200	
Restoration of Frames	500	200	300	
TELEPHONE AND POSTAGE (new telephone system)	12,000	5,500	500	6,000

F.P.

CLW

December 26, 1967

Mr. Henry Hecht, Jr.
Assistant for Museum Programs
National Endowment for the Arts
1800 G Street - Room 1151-A
Washington, D. C. 20506

Dear Henry:

I hasten to get our application for the grant under the museum purchase plan in your hands. I am hoping that either The Friends or the Women's Committee will come up with the necessary matching funds, but if that does not materialize I am sure that we can secure the funds from some other source if we are fortunate enough to be one of the museums selected.

Sincerely,

Director

HWV:mvg

National Foundation on the Arts and the Humanities
National Endowment for the Arts

PROJECT GRANT APPLICATION

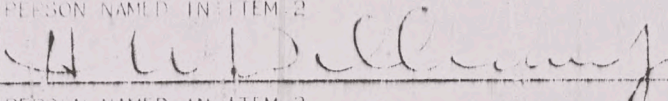
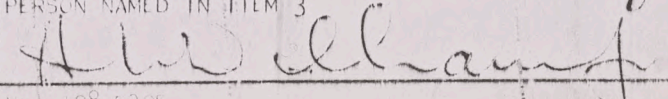
Please Read Instructions Before Completing

1. APPLICANT ORGANIZATION (NAME AND ADDRESS) The Corcoran Gallery of Art 17th & New York Ave., N.W. Washington, D. C. 20006	5. PROGRAM APPLIED UNDER Museum Purchase Plan	
2. AUTHORIZING OFFICIAL (NAME AND TITLE) Director Hermann Warner Williams, Jr.	6. PERIOD OF SUPPORT REQUESTED April 1, '68 - April 1, '69	
3. PROJECT DIRECTOR (NAME AND TITLE) Director Hermann Warner Williams, Jr.	7. ESTIMATED COSTS OF PROJECT SALARIES AND WAGES SUPPLIES AND EQUIPMENT TRAVEL OTHER TOTAL DIRECT COSTS For purchase of Art works OVERHEAD TOTAL	AMOUNT None None None None \$20,000.00 None \$20,000.00
4. PAYEE (NAME, TITLE, AND ADDRESS) The Corcoran Gallery of Art 17th & New York Ave., N.W. Washington, D. C. 20006 Mr. Frank Parulski, Comptroller	8. AMOUNT REQUESTED FROM ARTS ENDOWMENT \$10,000.00	

9. SUMMARY OF PROJECT PROPOSAL

Participation in Museum Purchase Plan: The Corcoran Gallery of Art will handle the administration of the project including all aspects of the purchases and dealings with individual artists and/or their Dealers. All works purchased will be by living American artists. A list of the artist (s) and the work (s) purchased will be submitted at the conclusion of this project. Said list will include the title of the work (x) and the purchase price.

10. AGREEMENT: IT IS UNDERSTOOD AND AGREED THAT ANY FUNDS GRANTED AS A RESULT OF THIS REQUEST ARE TO BE USED FOR THE PURPOSES SET FORTH HEREIN. FURTHERMORE, THE UNDERSIGNED AGREE, AS TO ANY GRANT AWARDED, TO ABIDE BY THE RELEVANT NATIONAL ENDOWMENT FOR THE ARTS POLICIES AS PRESCRIBED.

SIGNATURES (USE INK. PERSONAL SIGNATURE OF INDIVIDUAL AUTHORIZED TO COMMIT ORGANIZATION.)	PERSON NAMED IN ITEM 2 	DATE 26 Dec. 67
	PERSON NAMED IN ITEM 3 	DATE 26 Dec 67

Gallery Replastering

Platt Wing	
Hallway between 77 & Corridor 5	
Gallery 72	\$ 1200
Refabric rotunda	\$ 1200

FLAGG WING

*	Gallery 63	\$ 4400
	Rewiring	\$ 500
	Repair of steps	\$ 750
**	Reglazing of Rotunda	\$ 800
***	Enlargement of Projection booth	\$ 1500
	Painting Atrium ceiling	\$ 500
	General Painting	\$ 500
	Waterlines	\$ 2000
	Roof	\$ 2000
	Miscellaneous	\$ 2500
		<hr/> \$ 15,450
		2,400
		<hr/> \$ 17,850
		1,300
		<hr/> 16,550

- * 1. Relamp and rewire
Add two exhaust fans per Gallery, \$2000
- **2. Sheet plaster, paint, refinish floors, \$2000
- ***3. Remove radiators and patch floors, \$400

Estimated Budget for Rental Gallery expenses in 1968.

Transportation from New York to Washington and return (works of art)	\$1500.00
Installation charges, including overtime	300.00
Travel	300.00
Miscellaneous	<u>50.00</u>
	\$2150.00
One Airconditioner, including installation	<u>500.00</u>
	\$2650.00

Prepared by Inga W. Heck
12/5/67

Inga W. Heck

222.22
16
133332
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40
26
108
366
1040

75
12

232.33
2018
400

THE CORCORAN SCHOOL OF ART

Proposed Budget Items

Developed December, 1967

I. EQUIPMENT FOR DEPARTMENTS

A. Advertising Design

- | | |
|--|--------|
| 1. 3 doz. fiberglass Eames Chairs: #DSX side chair (Herman Miller Furniture Co.) | 648.00 |
| 2. 35 mm Nikormat camera, meter behind lens, copy stand (for lecture slides) | 322.00 |
| 3. 35 mm projector, Kodak carousel | 125.00 |

Photography

- | | |
|---|--------|
| 1. 3 lamps with stands and reflectors: Model 910 Smith-Victor supplier, Conn Camera (17th & L Sts., NW) | 22.80 |
| 2. 1 dry mount press: Commercial 200, with 18" x 23" capacity | 198.00 |
| 3. Tacking iron | 18.00 |

Typography

- | | |
|--|--------|
| 1. Following items based on estimates from George T. Keller, Inc., Printing Supplies, NE Washington, D.C.: | |
| a. 2 overhead fluorescent light fixtures #36C9 (to be mounted on stand height of type-setting cabinets) | 249.00 |
| b. 2 doz. full size California Job cases for type | 266.40 |
| c. 3 steel Chases, 8½ x 11 | 75.00 |
| d. Foundry Type (display type for handsetting) | |
| News Gothic 14 24 36 point | |
| Univers #45 14 24 36 point | |
| " #47 14 18 30 point | |
| " #48 14 24 36 point | |
| " #65 18 30 36 point | |
| " #67 14 24 36 point | |
| " #75 14 18 30 point | 857.00 |

Summary for Advertising Design equipment 1095.00

Summary for Photography equipment 238.00

Summary for Typography equipment 1447.40

Total 2781.20

B. Art History and Art Appreciation

1. Reference volumes for library	50.00
2. Film rental:	217.00
"Venom and Eternity" 90" March 12 (Audio Film Center)	35.00
"Origins of the Motion Picture" 20" March 14 (Museum of Modern Art)	8.00
"Guernica & Odessa Step Scene" 22" March 19 (Museum of Modern Art)	9.00
"Cabinet of Dr. Caligari" 55" March 26 (Museum of Modern Art)	20.00
"The Music Box" 27" April 30 (Audio Film Center)	10.00
"Pow Wow" 10" April 30 (Museum of Modern Art)	5.00
"Eclipse" 123" May 2 (Audio Film Center)	65.00
"Red Desert" 116" May 7 (or 9) (Audio Film Center)	65.00
alternate feature films:	
"World of Apu"	50.00
"Aparajito"	65.00
Postage	8.00
Total	275.00

C. Ceramics

1. Bricks (I.F.B. K23), 500	200.00
*2. Kiln Furniture	450.00
3. Electric Kiln element	85.00
Total	735.00

D. Graphics

1. Double sink with 2 flat trays for studio 12, powerful hand shower with adjustable pressure, hot and cold water to run independently	350.00
2. Drainage table for relief and silk screen	150.00
3. Dampening press	125.00
4. Mat cutting equipment (Grumbacher)	100.00
Total	725.00

E. Painting, Drawing and Design

1. Transparent overhead Projector; Audio Visual Beseler Vu-grapple Projector, with scroll attach- ment and focusing attachment (Fuller & Albert, Inc., 815 10th Street, NW)	350.00
--	--------

2.	3 mat cutters (like pocket knives) with a supply of interchangeable blades	7.50
3.	4 sabre saws (Sears)	120.00
4.	1 orbital sander	12.00
5.	Large mirror	40.00
6.	7 portable floodlights with 9" extension: Sears no. 154	12.00
7.	Floor lamp	15.00
8.	40 portable metal work tables on wheels for palettes and paints	400.00
9.	Additional still life props (draperies etc.)	150.00
*10.	25 mortar and pestle units	125.00
*11.	Special storage cabinet to hold 25 opaque glass palettes (15" x 20" each)	internal

New Media

1.	Sewing machine (Sears)	30.00
2.	Spray gun "	10.00
3.	Skill saw "	25.00
4.	Coping saw "	3.00
5.	5 gal. lacquer thinner (Muths)	25.00
6.	Hole cutters for drill (Sears)	5.00
7.	Grip-flex solvent, 5 gal. (Southern Sign Supply, N. Monroe Street, Balt.)	25.00
8.	Heater for U-Vex (elements)	50.00
9.	Vacuum table	25.00

Total 1429.50

F. Sculpture

*1.	Heavy duty grinding wheel	92.00
*2.	3 trowels @ .75 each	2.25
*3.	3 brass mixing bowls @ 5.00 each	15.00

Total 109.25

Metal Sculpture

1. Hard brick, 100	40.00
2. Gas line	80.00
3. Repair of hand tools	100.00
Total	220.00
	<u>+109.25</u>
Total	329.25

For the Use of All Departments

*1. Small well-equipped workshop	1600.00
a. small bench saw	
b. soldering equipment	
c. mitre box	
d. paint sprayer	
e. large work tables	
f. band saw	

II. STUDIO REPAIRS AND SUPPLIES

A. Studio #1

*1. Inspect heating system (major overhaul, must be done during summer), repair pipes, cover with insulation everywhere	internal
*2. Roof repairs - major	internal

B. Studio #2

*1. Refinish tops of 2 doz. tables	internal
*2. Supply of bar soap, 6 doz. bars	14.00
*3. 14 new painted stools	internal
*4. Installation of Mechanical enlarger	35.00
5. Repainting of classroom perimeter wall, air conditioner ducts and student lockers. Total sq. feet: 1100; estimated paint needs: 8 gal. @ \$4.00 each	32.00
6. Cover locker faces with masonite	14.00

- | | | |
|-------------------------|---|----------|
| 7. | Replace peg board on perimeter walls with homosote | |
| 8. | Replace classroom sign now on door with sign giving correct name of department | 35.00 |
| 9. | Build table for dry mount press; table size 18 x 24 x 30" high; labor 16 hours | internal |
| 10. | Install 6 additional 120 electrical outlets in east classroom | internal |
| 11. | Individual room controls for lights | internal |
| 12. | Permanent wall mounted blackboards | 50.00 |
| *13. | 2 additional trash cans | internal |
| *14. | Individual flat drawers for students | 25.00 |
| *15. | Metal cabinet for storage of inks | internal |
|
C. <u>Studio #3</u> | | |
| 1. | Easels need repair and replacement | internal |
| 2. | Screens need repair and replacement | internal |
| 3. | Paint walls white and general cleaning of classroom | internal |
|
D. <u>Studio #4</u> | | |
| 1. | Paint walls | internal |
| 2. | Install battleship gray linoleum or repair present floors | 500.00 |
| 3. | Device to keep windows open | 50.00 |
|
E. <u>Studio #5</u> | | |
| 1. | Repair band saw | 45.00 |
| 2. | Remove lockers | internal |
| 3. | Soundproof door | 200.00 |
|
F. <u>Studio #6</u> | | |
| 1. | Paint instructors' office | internal |
| 2. | 5 rubber drive wheels for Randall wheel (Ted Randall, Ceramics Dept. Alfred, N.Y. c/o S.U.N.Y. College of Ceramics) | 10.00 |

3.	Repair clay mixer	450.00	1967
4.	Repair wheel	100.00	
5.	Repair kiln	200.00	
G.	<u>Studio #7</u>		
*1.	Spotlight system to control brightness and direction of light	internal	
2.	Replace central column with thin steel girder	internal	
*3.	Paint walls white; build storage facilities	internal	
4.	6' wide movie screen attached to ceiling of back wall	50.00	
5.	Need for better air circulation and	internal	
6.	Install paper towel dispenser by sink	internal	
H.	<u>Studio #9</u>		
1.	Air condition	150.00	
I.	<u>Studio #10</u>		
*1.	New lighting system	200.00	
2.	Paint walls white	internal	
3.	Adjustable pedestals	internal	
J.	<u>Studio #11</u>		
1.	Extension cord	internal	
2.	Remove canvas racks over lockers	"	
3.	Remove some lockers to increase wall space	"	
K.	<u>Studio #12</u>		
1.	Storage area for equipment (away from studio)	internal	
*2.	Fluorescent lighting	200.00	
3.	Proper fire fighting equipment	internal	
4.	Peg board on wall opposite windows	50.00	
5.	Suitable base for paper cutting machine	40.00	

L. Studio #12-A

- | | | |
|---|--------|----------|
| 1. Powerful air conditioner with strong exhaust fan | 250.00 | |
| 2. Proper fire equipment | | internal |
| *3. Fireproof door between 12 and 12-A | | |

M. Studio #13

- | | | |
|--|---------|----------|
| *1. Sink installed | | internal |
| *2. Fluorescent lighting system | 75.00 | |
| *INSTALL ELECTRICAL OUTLETS IN ALL STUDIOS | 500.00 | |
| *REPAINT ALL STUDIOS AND HALLS | 2000.00 | |
| | Total | 5275.00 |

III. EQUIPMENT AND REPAIRS IN SCHOOL OFFICE AND GALLERY

- | | | |
|---|--------|--------|
| A. 1 IBM electric typewriter | 400.00 | |
| *B. Electrical outlets for office and gallery | 50.00 | |
| *C. A locked storage cabinet for fans, heaters etc. | 50.00 | |
| *D. An attractive lost and found bin | 10.00 | |
| E. An attractive glass case for display of ceramics | 50.00 | |
| F. New Office furniture for sitting area | 150.00 | |
| G. Direct lighting for student gallery | 30.00 | |
| | Total | 740.00 |

IV. GENERAL MAINTENANCE OF SCHOOL

- | | | |
|---|---------|------------|
| *A. Mount 3 soft celotex boards on landings for display space in school: | 75.00 | |
| 1. 1 on landing to studio #1 | | |
| 2. 2 on left side of entrance to studio #3 | | |
| *B. Foyer: Redecorate, lower ceiling, eggcrate lighting, notice board and brass frame for announcements | 1000.00 | |
| *C. Construction of shelving in Graphics, Design and Sculpture rooms | 600.00 | |
| D. New filters for all air conditioners | 50.00 | |
| E. 3 LARGE TRASH CANS FOR STUDENT LOUNGE | | } internal |
| F. Benches along school halls | | |
| | Total | 1725.00 |

V. ADMINISTRATION

A. Models	15000.00	
1. \$2.75 for professional life models		
2. \$2.25 for less experienced life models		
3. \$2.00 for portrait models		
B. Lecture Program	1500.00	
1. Honorarium \$100.00 plus travel expense of \$75.00		
C. Printing	6200.00	
1. Catalogue - 10,000	3000.00	(?)
2. Small interim catalogue - 8,000	800.00	
3. Saturday catalogue - 6,000	600.00	
4. Summer catalogue - 6,000	600.00	
5. Invitations, fliers, forms, stationery, permanent record cards, diplomas and certificates	1200.00	
D. Postage and Telephone	1000.00	6000
E. Publicity (to include advertising): 2 runs for September, January, Saturday and Summer	2500.00	
F. Travel and Entertainment	1200.00	<u>1000</u>
G. Library		
1. Books, periodicals, <u>staff</u>	2550.00	
H. Scholarships	1090.00	
1. W.W. Corcoran, three of \$280.00 each		
2. Eugene Weisz, 1 15 hour class, tuition only		
I. Student Relief Fund	250.00	
J. Faculty Exchange with Schools Abroad: Leeds	1000.00	?
K. Expenses attendant to Corcoran School Abroad	500.00	?
L. Field Trip - annual for outstanding students	500.00	
Total	33290.00	

VI. MISCELLANEOUS

A. Prize awards for sculpture, painting, ceramics, advertising design and graphics	550.00
1. \$50.00 plus medal	
2. \$25.00 plus certificate	
B. Production of Corcoran School of Art:	100.00
*1. Colored slide and tape lecture	
*2. Materials and methods in painting demonstration	
Total	650.00

GRAND TOTAL: \$49,554.00

19 December, 1967

Memo
To: F.P.
From: R.L.S.

Spring Concerts

		<u>Fee</u>
Feb.15	John Jacob Niles	500.00
Mar.14	Iowa String Quartet	None
Mar.21	Claremont String Quartet	200.00
Mar.28	Munich Chamber Orchestra	1750.00
May 24	Claremont & Iowa	200.00

Total..... 2650.00

Spring Lectures

Jan.11	Dan Flavin	200.00
Jan.25	Ingrid Arvidsson	None
Mar.4	Clarence Laughlin (?Didn't arrange)	
May 9	Adolph Gottlieb & Andrew Hudson	350.00

Total..... 550.00

Estimates for 1968-69 (Fall & Spring) will follow.

FOUR STAR BOND

SOUTH WORTH CO. S.A.

SECTION FIVE

100.00
100.00
100.00
100.00

Fall 1968

100.00

100.00

100.00

100.00

SECTION OF 1-1-68 (1-1-68)

1 December, 1967

Memo

To: F.P.

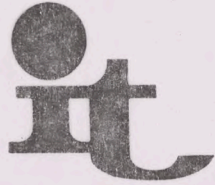
From: R.L.S.

Subject 1968 Budget

I would strongly recommend the following three items to be considered for the Gallery's 1968 budget. If the money is not forthcoming from the Women's Committee or some other source, then we should try to provide it for:

1. The expansion of the back parking lot to eliminate the great parking problem that has never been solved by the Front Office.
2. Auditorium - new projection booth and sound equipment, repainting of walls. Gomo will get an estimate from Schrader Sound within a week of this date. I believe it can be done for a maximum of \$800.00, i.e.

Sound Equipment	400.00
Painting	200.00
Booth	100.00
Miscellaneous	100.00
3. A bright and attractive sign outside of the Gallery which lists all events for a month at a time. Attached estimate of what I feel would be our best choice. One should figure on a total cost of about 1500.00 maximum.



INTERNATIONAL TECHNOLOGY, INC. 7324 WESTMORE ROAD □ ROCKVILLE, MARYLAND 20850 □ (301) 424-2116

November 10, 1967

Mr. Roger Selby
CORCORAN GALLERY OF ART
501 17th Street, N. W.
Washington, D. C.

Dear Mr. Selby:

Our quotation for the exterior display at the main entrance of the Corcoran would be:


Weatherproof outside display: exterior	
dimensions 4' x 5'	\$600.00
Frame and glass	315.00
Power pack	<u>125.00</u>
Total Price	\$1,040.00

This price does not include installation which we would be pleased to handle for you on an actual cost plus 15% G & A basis.

The indicators would be designed to meet your requirements and would be a slight extra cost.

I am enclosing a copy of our letter to Mrs. Sarnoff for your information and we look forward to seeing you next Monday.

Very truly yours,


DENNIS G. WYMAN
President

DGW:bjh
Enclosure

November 9, 1967

TO: All Departments

FROM: Frank D. Parulski

1968 Budget preparations should be presented to the Comptroller's Office no later than December 15, 1967.

I would appreciate your cooperation in submitting reports for repairs, equipment, maintenance supplies, office supplies, printing, membership activities, exhibitions, etc.

F. D. Parulski

cc: Main Office
Art School
Curatorial Office
Education Office ✓
Superintendent
File

ADDITIONAL REQUEST Jan. 4, 1968 -

Architect's fees	1,000
Director's Discretionary Fund	1,000
Misc. Expenses (Honarariums etc.	300

BUDGET 1968
EXHIBITIONS

SPRING:

Sweden Today	3,840
Colin Greenly	2,120
Charles Laughlin	1,400
Al Held	4,090
Art Rental	1,200
Adolph Gottlieb	3,720

FALL:

Recent Acquisitions	3,190
Lachaise	2,340
Light Sculpture ?	9,740
Mark Moyens	3,000
McLaughlin	6,440
Dutch Exhibition	3,515.
Biennial	<u>2,500</u>
Total	48,197

Net Income:

Biennial	2,500	
Dutch	3,000	
Swedish	3,500	
McLaughlin	1,500	
Catalogues	<u>500</u>	
		<u>11,000</u>

Net 1968 Budget

37,197

Architect's fees	1,000
Director's Discretionary Fund	1,000
Misc. Expenses (Honarariums etc.	300
<i>Fund Raising report</i>	<i>6,000</i>

90 Budget

ACCOUNTS TO REVIEW:

EQUIPMENT - page 6

Air Conditioners	- (Drawing Room 1,800)
Vacuum table - restorer	3,800

Telephone & Postage	New phone system
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REPAIRS PAGE 7

Restorer's studio	1,800
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Auditorium: projection booth	
(Architect - design and contractor	1,500)
(Supt. estimates	200)

WATER LINES AND STEAM LINES - CAN stay within budget ; MAJOR and unforeseen breaks could amount to \$10,000.

PRINTING : Page 8

Collection of American Paintings Vol.II	14,000
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Computer System - Salaries

GALLERY REPAIRS

Platt Wing

Hallway between 77 & Corridor 5	
Gallery 72	\$ 1,200
Refabric rotunda	\$ 1,200

Flagg Wing

*	Gallery 63	4000	\$ 4,400	
	Rewiring	1966 3000 —	\$ 500	?
	Repair of steps		\$ 750	ok
**	Reglazing of Rotunda		\$ 800	
***	Enlargement of Projection Booth		\$ 1,500	200
****	Restoration, studio		\$ 1,500	?
	Painting Atrium ceiling		\$ 500	
	General Painting		\$ 500	
	Waterlines		\$ 2,000	
	Roof		\$ 2,000	
	Miscellaneous		\$ 2,500	
			<hr/>	
			\$16,950	
			2,400	
			<hr/>	
			\$19,350	

- * Relamp and rewire
- Add two exhaust fans per Gallery, \$2,000.
- ** Sheet plaster, paint, refinish floors, \$2,000.
- *** Remove radiators and patch floors, \$400.
- **** Repaint, new cabinets, and sink, rewiring.

OPERATION OF THE BUDGET

1967 INCOME AS COMPARED WITH ~~1966~~ 1966

Investment income up	3,800	✓
Admission 9 mos.	13,363	✓
Membership up	1,300	✓
Donations up	(9,000 by Clark Family for 1968)	
Sales desk down	2,000	out
Commissions - Art Rental up	3,000	
Other up	1,300	X
Misc. Income up	1,700	out (Art Shop)
Tuitions up	138,100	
Total income up	180,602.42	✓
Excess income over expenses	66,939.80	✓

1967 OPERATION OF THE BUDGET on next page:

Total ~~Budget~~ Operating expenses 177,715.25 93.09 normal
 Salaries - as projected in the budget
 (new employees - lap in salaries
 instructors for new classes)
 Social Security - up due to new employees
 Unemployment Compensation - experience rating up
 TOTAL BUDGET EXPENDED 609,796.69 against a budget of
 611,900.00 for 99.65% (1966 94.70%)

P. W. A. 20,327.25 ✓
 Educ. 1,672.43 ✓
 Arch. 3,181.76 ✓
 Arch. 6,622.00 ✓
 Arch. Raising 187.00 ✓

Shirley 1st Vice —
Gordon Gray 2nd Vice President — Ex Com

Percy Thum — Chm Executive Com.
Kreeger —

1. operating suggest — Shirley —
Exp. 9 Com —

2. Day by Day — Board appt. committees —

1. Commit A.S.
Gray
Kreeger
Bradley